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Director.

Memo No. 3/17/08-4TE2/806411 Dated: 28/7/2006

Reference:- Your letter no: 1351 Dated : 30.11.2015 Subject cited above.

Kindly refer to your letter as mentioned above on the subject cited above. The guidelines issued vide letter no 13/17/08-1TE2/816 dated 19.03.2008 for using development Fee/Fund in the Polytechnics of the State of Punjab are hereby revised as under:-

upgradation of Labs/ Workshops / Classrooms / Buildings / Civil works / Improvement of the Library facilities:-
65% of Development fund should be spent as under:

- Setting up, upgradation and maintenance of labs., Workshops, classrooms and buildings including purchase of machinery, equipment, Computers and its related peripherals, Tools & Furniture, IT connectivity, internet, wifi etc.
- Out of 65%, total expenditure on the civil works should not exceed 20%.
- Civil works includes urgent repair of infrastructure, internal modification of classrooms, labs, workshops. Repair of existing buildings, roads, Parking area, boundary wall, washrooms. Addition of any urgent civil works like bathroom, roads, fitting of water coolers/ filters.
- Extension of laboratory/workshop / classrooms facilities and Laying of roads of emergent nature.
- Fund for Library should be used for procurement of new volumes, Text books, e-books Reference books and latest Journals for Upgradation of the Library.

Contd, Page-2

पं० प्र० वि० सं० (१-२)
जं० प्र० वि० सं० (३-४)
मं० - ५६-७७-२८६

- b) To meet expenditure on the purchase and repair of any other equipment than those covered above like CCTV cameras, mobile jammers, biometric attendance system for the class room/ Laboratories/ workshop etc for welfare of the students.

Faculty Improvement Programme and Educational Tours:-

15% of the development fund should be spent as under:

- For engagement of guest lectures and seminars in the interest of the students. This includes TA/DA/ Taxi charges to visiting experts as-per Govt. TA/ DA rates.
- Expenditure be incurred on the extensive training of students, visit to exhibition and Bharat Dharshan.
- The students as well as the faculty members of the institution may be sent to the Industries / Advanced educational institutions as a part of educational tours and training.
- For attending special training programmes for faculty/ other office and supporting staff.
- For attending conferences/ presentation of papers for faculty in India and abroad including the faculty employed at Directorate of Technical Education, Chandigarh (Head Quarter) and Punjab State Board of Technical Education, & Industrial Training.

c) **Misc uses**

20% of the Development fund should be spent as under:

- Purchase of raw materials/daily consumables of practical classes in the laboratories and the workshops for conducting practical work etc.
- To meet the contingency of emergent nature. (Electricity/ water charges etc)
- Fees/ Charges for regulatory bodies like All India Council of Technical Education (AICTE), Pharmacy Council of India (PCI), National Board of Accreditation (NBA), Architecture Council of India (ACI), etc.
- Purchase of vehicle for the welfare of students./Staff.

Fund to be used for any miscellaneous purposes for the development of students, not covered under above mentioned heads.

Apart from the above, the general terms and condition stand revised as under:-

- a. The maximum limit/Indent value is hereby revised from Rs. 50000/- at present to Rs. 100,000/-.
- b. Cash transaction is hereby allowed upto 5% of the total expenditure in a year and not exceeding Rs. 5000/- at a time.

c. Guidelines are uniform for Govt., Govt Aided and Private self financing Institutes, however private self financing intitues shall continued to be supervised by the Punjab State Board of Technical Education and for Govt and Govt Aided Institution shall continued to be supervised by the Directorate of Technical Education.

Note:-

The other provisions, terms andf conditions shall remain same as mentioned in the Government letter No.13/17/08-1TE2/816 dated 19.3.2008. The earlier guidelines and now the revised guidelines are being issued keeping in view the concurrence of Finance Deptt. conveyed vide letter No.2/139/99-4TE2/3624 dated 10.8.2000.

Special Secretary, Technical Education

Endst.No.13/17/08-4TE2/

Dated, Chandigarh

A copy of the above is forwarded to the Secretary, Punjab State Board of Technical Education, Punjab, Chandigarh for information and necessary action.

Special Secretary, Technical Education

ਡਾਇਰੈਕਟਰੇਟ ਆਫ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ,
(ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਵਿੰਗ), ਚੰਡੀਗੜ੍ਹ।

ਪਿਠ ਅੰਕਣ ਨੰ: 18 S&-62-1 ਕੰਡਕਟ

ਮਿਤੀ: 29/7/16

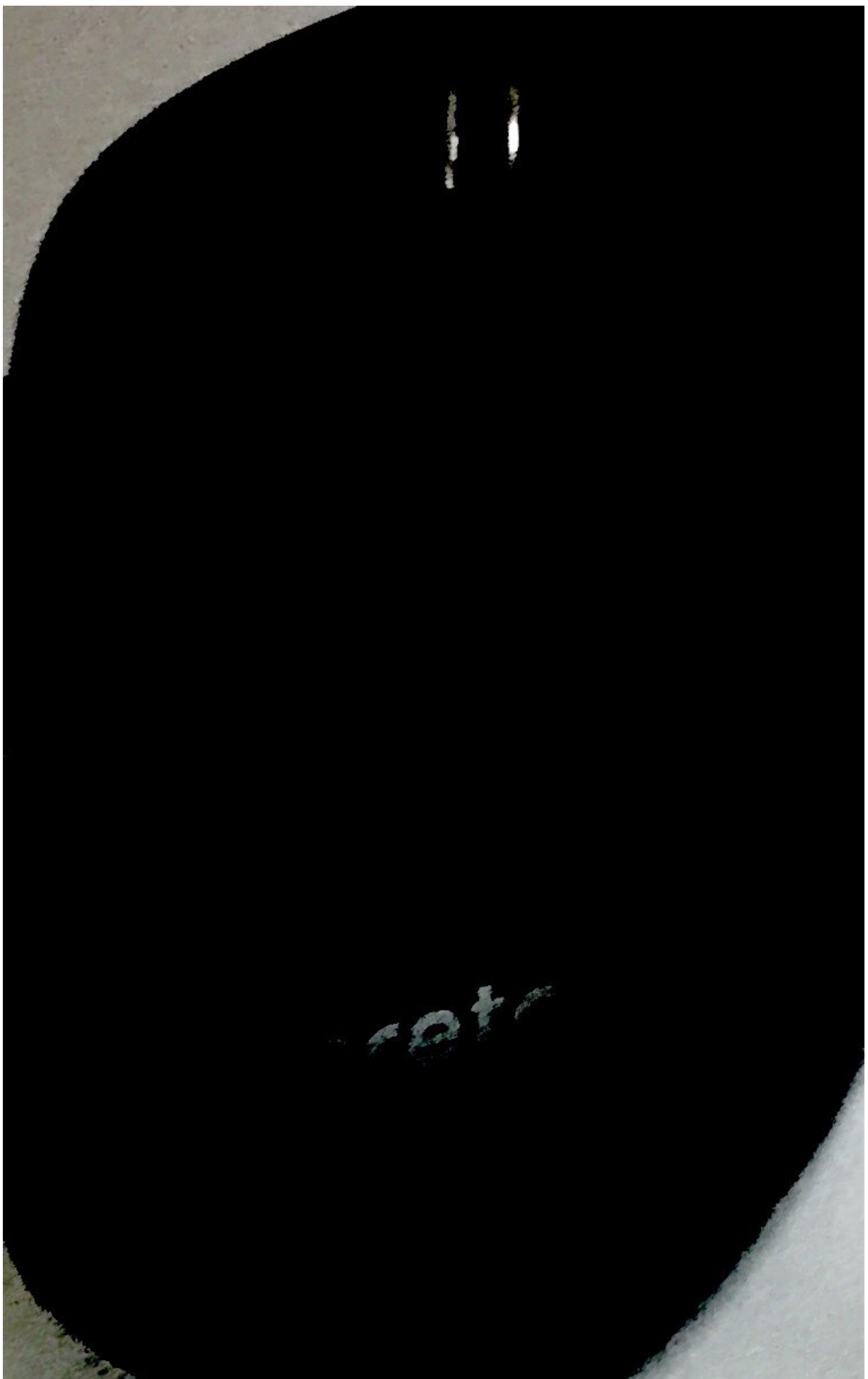
ਇਸ ਦੀ ਕਾਪੀ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਅਗਲੇਰੀ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਲਈ ਭੇਜੀ

ਜਾਂਦੀ ਹੈ:-

1. ਪ੍ਰਿੰਸੀਪਲ,
2. ਸਾਰੀਆਂ ਸਰਕਾਰੀ ਬਹੁਤਕਨੀਕੀ ਸੰਸਥਾਵਾਂ।
3. ਗੈਰ ਸਰਕਾਰੀ (ਏਡਿਡ) ਬਹੁਤਕਨੀਕੀ ਸੰਸਥਾਵਾਂ।
4. ਸਾਰੀਆਂ ਪ੍ਰਾਈਵੇਟ ਬਹੁਤਕਨੀਕੀ ਸੰਸਥਾਵਾਂ।
5. ਮੁੱਖ ਦਫਤਰ ਦੇ ਸਾਰੇ ਅਧਿਕਾਰੀ।
6. ਸਹਾਇਕ ਕੰਟਰੋਲਰ ਵਿੱਤ ਤੇ ਲੇਖਾ।

ਵਿਦਵਾਨ/ਪ੍ਰਿੰਸੀਪਲ/ਸਿੱਖਿਆ ਅਧਿਕਾਰੀ

ਵਪੀਕ ਡਾਇਰੈਕਟਰ,
ਵਾ: ਡਾਇਰੈਕਟਰ, ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ।



Government of Punjab
Department of Technical Education & Industrial Training
(Technical Education -2 Branch)

Director Technical Education &
Industrial Training, Punjab
(Technical Education Wing) Chandigarh.

Memo No: 13/17/08-1TE2/ 846

Date: 19/3/08

GUIDELINES FOR USING DEVELOPMENT FEES/FUND

Subject:

In reference to the Guidelines for using Development fees/funds issued vide letter No 1045 dated 25.8.2000 by the Punjab State Board of Technical Education & Industrial Training, Punjab which was approved by the Government in the Department of Technical Education & Industrial Training, Punjab Chandigarh vide letter No 13/98/2002-1 T.E 2/887 dated 14.3.2003, letter No 13/98/2002-1 TE.2/4357 dated 15.10.2003 and letter No 13/98/02-1 TE 2/334 dated 28.2.05 & 55 T.E/ 1549-70 dated 24.3.2005, the following new guidelines for utilization of Development fees/funds collected from Students are notified as under:

- (a) Up-gradation of Laboratories/workshops and Computer Labs:-
60% of Development fund should be spent as under :-
Setting up, Up gradation and maintenance of Labs, Workshops and Classrooms and Buildings including purchase of machinery, equipments, Computers and its related peripherals Tools & Furniture etc, with the condition that out of 60% expenditure on civil works be made up to a limit of 15% only.
- (b) Faculty improvement programme :-
10% of the Development Fund should be spent as under:-
For engagement of guest lecturers & seminars in the interest of the students, in addition to incurring of expenses already provided in the guidelines. This expenditure be incurred on the extensive training of students, visit to exhibitions and Bharat Dharshan.
- (c) Improvement of Library facilities
10% of the development fund should be spent as under:-
10% of the development fund is to be used for Library : for the procurement of new volumes Text Books., Reference Books and Latest Journals, for up gradation of the library.

(d) Educational Tours 5% of the development fund

The students as well as the faculty members of the institution may be sent to the Industries/Advanced educational institutions as a part of Educational Tours and Training.

e. Misc. uses (15% of the Development fund)

It may be used for any Misc. purpose, for the Development of students, not covered under above mentioned heads.

Note:-1 In case of Grant-in-aid Government aided Institutions the operational essential expenses viz electricity, water and sewerage etc. will be allowed from the Misc. uses head.

Note:-2 The above alterations and modifications are applicable for Govt. Polytechnics Colleges, Govt. aided Polytechnic Colleges and Special Trade Institutions, whereas private unaided, self financing polytechnic colleges will continue to be governed under previous guidelines.

The other terms & conditions will remain same as already circulated by Government / Department from time to time.

Superintendent

ਡਾਇਰੈਕਟੋਰੇਟ ਆਫ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ

ਪਿਠ ਅੰਕਣ ਨੰ: 603-624

ਆਡਿਟ ਮਿਤੀ: 10-4-08

ਉਪਰੋਕਤ ਦੀ ਨਕਲ ਹੇਠ ਲਿਖਿਆਂ ਨੂੰ ਸੂਚਨਾ ਅਤੇ ਲੋੜੀਂਦੀ ਕਾਰਵਾਈ ਹਿੱਤ ਭੇਜੀ ਜਾਂਦੀ ਹੈ:-
ਪ੍ਰਿੰਸੀਪਲ:-

- 1-8. ਸਰਕਾਰੀ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ, ਬਟਾਲਾ/ਅੰਮ੍ਰਿਤਸਰ/ਬਠਿੰਡਾ/ਪੁਨੀਆ/ਰੋਪੜ/ਭਿਖੀਵਿੰਡ/ਗੁਜਰਾਂਵਾਲਾ/ਗੁਰੂਤੋਗ ਬਹਾਦਰਗੜ੍ਹ।
- 9-14. ਸਰਕਾਰੀ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ (ਲੜਕੀਆਂ) ਜਲੰਧਰ/ਪਟਿਆਲਾ/ਰੋਪੜ/ਅੰਮ੍ਰਿਤਸਰ/ਲੁਧਿਆਣਾ/ਦੀਨਾਨਗਰ
15. ਸਰਕਾਰੀ ਟੈਕਸਟਾਈਲ ਕਮਿਸਟਰੀ ਐਂਡ ਨੀਟਿੰਗ ਟੈਕਨਾਲੋਜੀ, ਲੁਧਿਆਣਾ।
16. ਗੌਰਮਿੰਟ ਇੰਸਟੀਚਿਊਟ ਆਫ ਗਰਮੈਂਟ ਟੈਕਨਾਲੋਜੀ, ਅੰਮ੍ਰਿਤਸਰ।
17. ਪੰਜਾਬ ਇੰਸਟੀਚਿਊਟ ਆਫ ਟੈਕਸਟਾਈਲ ਟੈਕਨਾਲੋਜੀ, ਅੰਮ੍ਰਿਤਸਰ।
18. ਸਰਕਾਰੀ ਟੈਨਿੰਗ ਕਾਲਜ, ਜਲੰਧਰ।
19. ਮੋਹਰਚੰਦ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ, ਜਲੰਧਰ।
20. ਗੁਰੂ ਨਾਨਕ ਦੇਵ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ, ਲੁਧਿਆਣਾ।
21. ਬਾਪਰ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ, ਪਟਿਆਲਾ
22. ਰਾਮਗੜ੍ਹੀਆਂ ਬਹੁਤਕਨੀਕੀ ਕਾਲਜ, ਫਗਵਾੜਾ।

ਵਧੀਕ ਡਾਇਰੈਕਟਰ,

ਵਾ: ਡਾਇਰੈਕਟੋਰੇਟ ਤਕਨੀਕੀ ਸਿੱਖਿਆ ਅਤੇ
ਉਦਯੋਗਿਕ ਸਿਖਲਾਈ ਵਿਭਾਗ, ਪੰਜਾਬ